

PRAIRIE WEST GOLF CLUB
CLUBHOUSE RENTAL AGREEMENT

GRANT

Lessor, Prairie West Golf Club, on the dates and times set forth herein, and subject to the terms and conditions of this Agreement, hereby grants to Lessee, _____, a license to use the Clubhouse "Clubhouse" for Lessee's event "the Event" to be held on _____ at _____ .m.

DATE/TIMES OF PERMITTED USE

Access to the Facility for the Event will commence at _____ .m. on the date of the Event and will end at _____ .m. All events, their attendees, caterers, entertainment, etc. must vacate the premises no later than 2 hours (including cleanup time) after the end time listed, unless special permission has been given in advance by the Clubhouse management. There will be an additional fee of \$100 charged to Licensees who have not vacated the property on time.

RENTAL FEE

Lessee shall pay to Lessor as a rental fee for the use by Lessee of the Facility, the sum of \$_____, (the "Rental Fee"). The rental fee shall be due upon execution of this Agreement by the parties. The Rental Fee is non-refundable and non-transferable if for any reason the Event is canceled by the Lessee within 60 days of the event.

SECURITY DEPOSIT:

In addition to the Rental Fee, a Security Deposit in the amount of \$200 will be due upon execution of this Agreement by the parties. The Security Deposit will be returned to Lessee only if the Clubhouse meets the checkout standards as approved solely by Lessor, as set forth below.

Cleaning Fee:

A cleaning fee of \$100 may be retained from the security deposit if the room is not cleaned to the specifications in the Prairie West Golf Club building rules and guidelines check list.

CANCELATION:

If for any reason the event is cancelled by the lessee more than 60 days prior to the date of the event the rental fee will be refunded. However, a \$200 cancellation fee will be deducted from the security deposit and will not be refunded.

If for any reason the event is cancelled by the lessee within 60 days of the date of the event no rent will be refunded. However, the security deposit and all other fees other than the rental fee will be refunded in full.

CATERING:

Lessee is allowed to provide their own licensed caterer. Caterers must be licensed and insured. Lessee and/or their caterer is responsible for china, silverware and any other dining needs. The Prairie West Golf Club reserves the right to approve all caterers. Further, Lessor management reserves the right to refuse access to any caterer who violates the terms of this Agreement.

BEVERAGE SERVICE:

While alcohol consumption is allowed at the facility, alcohol may not be served to minors or anyone appearing to be intoxicated. The service of alcohol must be in accordance with all Oklahoma statutes and Oklahoma ABLE Commission regulations. If alcohol is to be served, Lessee shall pay Lessor a fee of \$150 for a uniformed officer to be present at said event. Upon signing this agreement, the Lessee agrees to indemnify and hold harmless the Lessor, its employees, agents, representatives, board members, club members, assigns, and the City of Weatherford from any damages, costs or expenses, including reasonable attorney fees, which may arise as a result of consumption of alcoholic beverages by the Lessee and any of the Lessee's guests.

TOBACCO

Tobacco use of any type is banned. Neither smoking (including E-cigarettes/vapor cigarettes) nor chewing tobacco is allowed within 25 feet of the Prairie West Clubhouse.

BUILDING OCCUPANCY LOAD

Building Occupancy Load is set at 262 persons.

PARKING AND TRANSPORTATION

There is ample complimentary parking for all guests. Guests are not permitted to park on the grass anywhere on the Prairie West Golf Club property. Lessor has the right to tow any vehicle that is parked on the grass.

USE OF BUILDING

Reservations for use of Prairie West Golf Club Clubhouse must be made through the Prairie West Golf Club pro shop. Legitimate business and/or reputable groups or organizations will be permitted to hold meetings after an Agreement has been executed and the proper rental fee and security deposit have been paid. Activities will be scheduled with approval of the Club Manager and/or the Club Board.

The Prairie West Golf Club reserves the right to deny use of the building for any meeting, activity, or group which is deemed inappropriate or inconsistent with the dedicated uses of the property. Those who do not abide by the Clubhouse rules and guidelines may result in termination of the event and prohibited from any future use of the clubhouse.

USE OF GOLF COURSE

The use of the golf course by Lessee and their guests is strictly prohibited without express permission of the Clubhouse manager. Lessee and their guests are prohibited from congregating on the course itself. Violation of this rule will result in the immediate termination of the Event.

WARRANTIES AND INDEMNIFICATION

Lessee shall be liable for any damage to the Clubhouse or its furnishings. Lessee is liable for their actions and all actions of their guests, caterers, bartenders, vendors and any and all other persons invited or hired by Lessee to attend the Event.

Neither Prairie West Golf Club, nor their employees, agents, board members or the City of Weatherford shall be liable for, and Lessee agrees to defend and hold Prairie West Golf Club and their employees, agents, board members and the City of Weatherford harmless from, any claim, action and/or judgment for damages to property or injury to persons suffered or alleged to be suffered on the Premises by any person, firm or corporation.

Lessee has no expectation of privacy. Lessor utilizes closed-circuit recordings for security purposes. Lessor shall not utilize any recording except for determining violations by Lessee or providing said video to law enforcement should it be deemed necessary.

The parties have specifically negotiated and mutually agreed upon the provisions of this Agreement and agree with the terms as stated. Signed this _____ day of _____, 20____.

Lessee _____
printed name

address

phone

Prairie West Golf Club, Lessor

PRAIRIE WEST GOLF CLUB BUILDING RULES AND GUIDELINES
CLEANUP CHECK LIST

- _____ 1. Return all tables, chairs and furnishings back to their original location.
- _____ 2. Sweep all floors.
- _____ 3. All trash is to be bagged and carried to the dumpster.
- _____ 4. Kitchen must be cleaned, if used. Counters and appliances must be wiped down. All food must be removed. If pots, pans, utensils, etc. are used from the kitchen, they must be washed, rinsed, and dried.
- _____ 5. All coffee pots must be clean and unplugged. Turn off all electrical appliances used. All lights and fans in each room must be turned off.
- _____ 6. Report all damage to the Clubhouse Manager.
- _____ 7. Check to be sure that all Prairie West Golf Club property remains in the building and that you have all your personal property.

THE ABOVE MUST BE DONE PRIOR TO LEAVING. IN ADDITION, IN ORDER TO SEEK RETURN OF THE SECURITY DEPOSIT, AN EXIT INSPECTION MUST BE DONE WITH THE CLUBHOUSE MANAGER TO DETERMINE:

- _____ 8. That the Clubhouse has been properly cleaned as described above.
- _____ 9. That no Prairie West Golf Club property has been removed from the premises.
- _____ 10. That there is no damage to the Clubhouse walls, floors, windows, doors.
- _____ 11. That there is no damage to the kitchen counters, appliances.
- _____ 12. That there is no damage in the restrooms.
- _____ 13. That there is no damage to the Clubhouse furnishings, decorations.

IF THE ABOVE CONDITIONS ARE MET TO THE SATISFACTION OF THE CLUBHOUSE MANAGER, THE SECURITY DEPOSIT WILL BE RETURNED TO LESSEE. THE MANAGER, IN HIS OR HER SOLE DISCRETION, SHALL DETERMINE IF THERE IS ADDITIONAL CLEAN-UP NEEDED OR IF THERE IS ANY DAMAGE DONE TO THE PROPERTY, AND IF NECESSARY, SHALL USE WHATEVER AMOUNT OF THE SECURITY DEPOSIT IS NECESSARY TO CLEAN, REPAIR, REPLACE SAID PROPERTY. THE REMAINDER OF THE SECURITY DEPOSIT, IF ANY, SHALL BE RETURNED TO LESSEE UPON COMPLETION OF THE INSPECTION.

Agreed to by the parties this _____ day of _____, 20____.

Lessee

Prairie West Golf Club, Lessor